

HASSOCKS AMENITY ASSOCIATION

NOTICE IS HEREBY GIVEN of the 93rd MEETING of
the MILL COMMITTEE to be held on MONDAY, the
11th January 1993, at 99, DALE AVENUE, KEYMER
commencing at 19.30

A G E N D A

1. APOLOGIES for absence
2. MINUTES of 24.8.1992
3. MATTERS ARISING from the Minutes -
 - (a) Chairman and Trustees
 - (b) "BTCV"
 - (c) Sussex Archaeological Society
4. CORRESPONDENCE
5. MILL WORK
6. FINANCE -
 - (a) Treasurer's Report
 - (b) Fund raising
7. PUBLICITY
8. ANY OTHER BUSINESS
9. DATE and venue of next meeting

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 93rd MEETING of the MILL COMMITTEE
held MONDAY 11th JANUARY 1993, at 99, DALE AVENUE,
KEYMER, commencing at 19.30

PRESENT: T. DAVEY (Acting Chairman)
I.P. ANNETT (Secretary)
A.J. ANNETT and F.W. GREGORY

UNFORTUNATELY it had not been possible for most of the Committee to attend the proposed meeting on the 9th November 1992, and the meeting was delayed until 11th January 1993.

1. APOLOGIES for absence - These were received from Mr. Sandwell (Treasurer)
2. MINUTES of 24.8.1992 - These were signed as a correct record
3. MATTERS ARISING from the Minutes -
 - (a) Chairman and Trustees - Secretary was pleased to report that Mr. Morfield had agreed to be a Trustee, but since the last Committee Meeting Dr. Turner had died, so it was still necessary to have another Trustee. After some discussion, in view of the financial support she had given to the Mill project from time to time, it was agreed that Miss Field be asked to be a Trustee. There had been no response to appeals for a Chairman.
 - (b) B.T.C.V. - Secretary confirmed that the initials stood for "British Trust for Conservation Volunteers." Secretary then reported that there had been a meeting at the Mill, with a Field Officer, Bob Muscat, who explained various aspects of "BTCV" work, particularly in connection with trees and hedges, and at a later date it was possible that help could be obtained with Insurance should the Association have the freehold of the Mill, and from time to time grants could be obtained through "BTCV". Secretary also reported that she was going to attend a workshop organised by BTCV in connection with fund raising. BTCV could possibly help with either loaning or buying tools.
 - (c) Sussex Archaeological Society - Secretary reported that the question of the transfer of the Mill to the Hassocks Amenity Association was to be considered at the next meeting of the Properties & Tourism Board of the S.A.S., and the S.A.S. Secretary would advise the Mill Secretary of the decision as soon as he was able after the meeting.
4. CORRESPONDENCE - Such correspondence as had been received was being dealt with under the appropriate headings.
5. MILL WORK
 - (a) Timber No further progress had been made on the brake wheel cogs, although Burnside had made a few for the Dresser pulley drive spur, but none on the felloes. There had been an Exhibition at Burnside which had given some publicity for the Mill. Mr. Annett had not been able to contact Mr. Casebow yet.
 - b) Weatherboarding (c) Trestle and (d) Sideframes - The position remained static.
 - (d) Ironwork - 30 ft. of 20 mm round stainless steel bar to 303S21 had been

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supplied at a cost of £90.11 and lengths had been cut and threaded as fixings for UBB/BCP jowels - 2, LBB/BCP jowels - 2 and Tail/TCP jowels - 4. 50 x M20 stainless steel nuts to A2-70 at a cost of £33.78, and 50 x 2½ x 10G stainless steel discs to 304 at a cost of £152.16 had been received. The discs had to be drilled as washers to fit the M20 fixings. An M20 stock & die had been purchased for a cost of £39.52 and this had been used to finish the turned threads.

(f) Weatherproofing - The position was static.

(g) Site - Mrs. Shelton had ceased work until the spring 1993.

(h) Mill breast - The breast frame was complete and had been drilled for draw-pegging, and all parts numbered. Stainless steel fixings had been used to fit the U & LBB jowels to the BCPs and the recessed nuts on the inside are to be covered by plugs on final assembly; the outer nuts had been recessed flush to clear the cladding. The UBB tail face had been removed to a depth of 5" to give clearance to the brake wheel, but this might have to be increased for access to the brake wheel wedges. A rebate of 2" deep and 1¼" wide had been cut on the breast face (except where the prick post and braces engage with the UBB) to allow for the vertical boarding and felt. Neither the boarding or felt had been provisioned yet. It was intended finally to remove the 1839 date from the present prick post and let it in the new prick post. The breast frame had now been knocked down and stacked.

(i) Wood Preservation Miss Field will do some more preservation work on the timber in due course.

(j) Main post - Mr. Peter Pearce from High Salvington Mill had kindly offered his help on a Thursday morning, and had agreed to tackle the horns, particularly that on the south east.

(k) Erection of main frames - Position as on 24.8.1992.

(l) Shears - The new shears, the two tail ties and the journals had been placed in the shelter. The shears and ties had been planed up. The ½ dovetails cut and mated with the LBB, and BMS M20 studding used as temporary fixings. Laying out was in progress of the main tail tie and the rear tail tie (ladder). The form is ½ and the latter ½ dovetail. The laying out was difficult since it was not possible to do a partial assembly using LSG, B & TCPs & LBB, due to space and handling restrictions. Reliance will have to be on measurement; some rework will no doubt be necessary on final assembly.

(m) Tail Frame ^{Flour Floor} - This was currently being made.

(n) Drawings - Another set of Architects drawings had been received. No further action had yet been taken on West Sussex County Council.

(o) Security - The fire equipment had been serviced under the annual contract. 1 x water extinguisher was found to have a split inner lining and had to be replaced; a stainless steel extinguisher was recommended. Mr. Annett reported the theft of a power planer, power drill and power saw, the total costs of which were in the region of £750, being between £200/£250. each. It was agreed that these should be replaced.

(p) Mill workers - It had already been reported that Mr. Pearce had offered to help at the Mill on Thursday mornings, but he also worked at High Salvington from 6.10 p.m. on a Thursday.

6. FINANCE

(a) Treasurer's Report In the Treasurer's absence the Secretary reported that there was a small Bank balance of £18.64 and at the next Executive meeting

instructions would be received to close this account; thereafter there would be only Building Society Accounts for the Mill. The Alliance and Leicester balance was £125.26 and the Cheltenham & Gloucester Account's balance was £12,173.96, which included interest of £204.96.

(b) Fund raising

(i) Hassocks Fayre - The Secretary reported that it was the opinion of helpers that more money would be raised for the Mill by having a second coffee morning, rather than taking part in Hassocks Fayre which this past year produced a net profit of £63.45. A coffee morning usually produces a profit of about £200.00 minimum.

(ii) Coffee morning - In view of the above (i) a second coffee morning for 1993 had been booked on the 2nd October next.

7. PUBLICITY- Secretary reported on the workshop she had attended via the good offices of B.T. There had been talks on how to write for the papers, how to present projects on T.V. and Radio, all of which had been summed up in a Delegate Pack, which was useful in that it provided contact names and addresses.
8. ANY OTHER BUSINESS - Mr. Gregory reported that there were two ~~Eathing~~ ^{Erding} further round weir water mills, one at ~~Eathing~~ (?) Hall, near Wrexham, and the other being Speldhurst Water Mill at Tunbridge Wells.
9. DATE AND VENUE OF NEXT MEETING - This was agreed as Monday the 5th April 1993, at 99, Dale Avenue, Keymer, commencing at 19.30

FINALLY there being no further business the Acting Chairman thanked Mr. Gregory for taking the chair for the meeting on 24.8.1992 and then closed the meeting at 21.30.

.....Acting Chairman.....

..... / /1993

HASSOCKS AMENITY ASSOCIATION

NOTICE IS HEREBY GIVEN of the 94th MEETING of
the MILL COMMITTEE to be held on MONDAY, the
5th APRIL, 1993, at 99, DALE AVENUE, KEYMER
commencing at 19.30

A G E N D A

1. APOLOGIES for absence
2. MINUTES of 11.1.1993.
3. MATTERS ARISING from the Minutes -
 - (a) Chairman and Trustees
 - (b) Sussex Archaeological Society
 - (c) Any other matter not on Agenda
4. CORRESPONDENCE
5. MILL WORK
6. FINANCE -
 - (a) Treasurer's Report
 - (b) Fund raising
7. PUBLICITY
8. ANY OTHER BUSINESS
9. DATE and venue of next meeting

8/6/93

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 94th MEETING of the MILL COMMITTEE
held on MONDAY, 5th APRIL 1993, at 99 Dale Avenue,
KEYMER, commencing at 19.30

PRESENT: T. DAVEY (Acting Chairman)
I.P. ANNETT (Secretary)
A.J. ANNETT and F.W. GREGORY

1. APPOLOGIES for absence - These were received from Mr. Sandwell
(Treasurer)

2. MINUTES of 11.1.1993 - These were signed as a correct record.

3. MATTERS ARISING from the Minutes:

(a) Chairman and Trustees - Secretary reported that the position was the same as reported in Minutes of 11.1.1993. A Mr. Sale had been approached to be Chairman but on 16th March 1993, after volunteering his services, he had decided with reluctance that he would not have enough time and perhaps the enthusiasm to give as he felt the work load would warrant. In the meantime Mr. Adsett said he would try and see someone else to be Chairman.

(b) Sussex Archaeological Society - Secretary read letter from the Society which indicated that the Society's Committee had agreed to transfer the Mill to the Amenity Association, and this would have to be put before the Society's Annual General Meeting. After that time, if agreed at the meeting, then a scheme would have to be arranged, requiring written evidence of the Amenity Association's willingness to go ahead with the scheme, upon the Trusts set out in the Conveyance to the Society dated 27th May 1993. It was agreed that the Secretary should await information as to whether the approval was given at the Society's Annual General Meeting before proceeding further.

(c) Any other matter not on the Agenda - There were no other matters.

4. CORRESPONDENCE - Secretary read a letter which she had received from a David Cobb in Hurstpierpoint who was interested in taking part in a Country-side project, and after some discussion it was agreed that the letter should be sent on to Mrs. Fitter of the Woodland Trust because work in Butcher's Wood seemed more the type of work he wanted to do.

5. MILL WORK

(a) TIMBER - Brake Wheel. David Fox had requested that he and Peter Casebow should remake this. Our reply was that we had insufficient funding at present and no storage space for the rebuilt wheel. Peter Casebow has storage available, but no discussions were entered into regarding charges. We suggested that a visit was made to the Mill for estimating purposes.

Brake Wheel & Dresser Cogs. No further progress here, but we should contact Burnside and agree action, possibly in writing.

5.4.1993

- (b) Weatherboarding (c) Trestle and (d) Sideframes - Position static.
- (e) Ironwork - A further 8 bolts and 16 washers were required to be manufactured to complete the Flour Floor Frame fixings.
- (f) Weatherproofing - Position static.
- (g) Site - Mrs. Shelton will recommence work as soon as the weather conditions improve.
- (h) Mill Breast - Complete, less final cladding.
- (i) Wood Preservation - Miss Field will continue as appropriate.
- (j) Main Post - Mr. Pearce has cut back to sound timber on the S.E. horn, and a plaster cast of a deep cavity has been made in order to produce a suitable plug, before adding a new horn.
- (k) Erection of Main Frames - Suggest we retitle this as "Erection - Mill Body" - position static.
- (l) Shears - These are complete.
- (m) Flour Floor Frame - This has been completed, with the exception of the fixing mentioned in (e) above. The frame has been knocked down and stacked.
- (n) Drawings - Time has not permitted any preparatory work to initiate any approach to the West Sussex County Council for additional drawing work. Possibly we should attempt to approach them at the H.A.A. 25th Open Day if the Chairman of the Council is able to attend.
- (o) Security - Power Tools, namely a Metarbo Drill, a Hitachi Circular Saw with a 20T TCT Blade, and an Elu Planer, stolen in October 1992 had been replaced, and the question of safe storage must be discussed.
- (p) Mill workers - More help was still needed.
- (q) Tail Bay Frame - The existing frame has been sketched and the items numbered. It is a moot point whether we should remake or try and recover. The Sack Hoist drum has been supported by an additional member, bolted to a pair of rafters near to its tail bearing and the tail corner posts.
- (r) Scaffolding - If it was possible to obtain scaffolding, then Mark Alford might be willing to help with transport of same to Mill site.

6. FINANCE

- (a) Treasurer's Report - In the Treasurer's absence the Secretary confirmed that the Bank Account had been closed. There were no current figures available at the time of the meeting because the Association's books were with the Auditors for the Annual Accounts to be prepared. The Secretary had been informed by the Treasurer that this past year had produced a "loss" on the Mill Account due to the lack of substantial donations and awards which had been received in the previous year.

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Continued

5.4.1993

- (b) Fund Raising - £45.00 had been raised by having a stall at Hassocks Horticultural Show, and it was agreed that we would definitely not take part in Hassocks Fayre this year.
- (c) Donations - The sum of £150.00 had been received through the good offices of Mr. Gregory.
- (d) Grants - Secretary reported that she had applied to the Keymer Parish Council for some money to offset the cost of the tools recently purchased. Secretary had also applied to the Drumbril Turner Trust, but that Trust only allocated money at the end of each year, and Secretary would contact the Trust again later in the year.

7. PUBLICITY - Secretary confirmed that she had arranged with Michael Alford to put up a Mill Display at Stoneywish County Park from June to September next.

8. ANY OTHER BUSINESS - There was no other business to discuss.

9. DATE and venue of next meeting - This was agreed as Tuesday, 8th June 1993, at 99 Dale Avenue, Keymer, commencing at 19.30.

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Acting Chairman

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HASSOCKS AMENITY ASSOCIATION

NOTICE IS HEREBY GIVEN of the 95th MEETING of
the MILL COMMITTEE to be held on TUESDAY, the
8th JUNE, 1993, at 99, DALE AVENUE, KEYMER
commencing at 19.30

A G E N D A

1. APOLOGIES for absence
2. MINUTES of 5.4.1993.
3. MATTERS ARISING from the Minutes :-
 - (a) Chairman and Trustees
 - (b) Sussex Archaeological Society
 - (c) Any other matter not on Agenda
4. CORRESPONDENCE
5. MILL WORK
6. FINANCE :-
 - (a) Treasurer's Report
 - (b) Fund Raising
7. PUBLICITY
8. ANY OTHER BUSINESS
9. DATE and venue of next meeting

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 95th MEETING of the MILL COMMITTEE held on TUESDAY
8th JUNE 1993, at 99 Dale Avenue, Keymer, commencing at 19.30

PRESENT: P. SANDWELL (Treasurer and Acting Chairman)
I.P. ANNETT (Secretary)
A. J. ANNETT

1. APOLOGIES for absence - These were received from Mr. Davey and Mr. Gregory.

2. MINUTES of 5.4.1993 - These were signed as a correct record.

3. MATTERS arising from the Minutes:

(a) Chairman and Trustees - Miss Field thanked the Committee for the invitation but did not wish to be a Trustee, and suggested that perhaps someone in Ditchling should be asked. The Secretary reported that, in fact, two Trustees were required. After some discussion on the responsibilities of a Trustee and/or what a Trustee was required to do, namely help with fund raising for example, the Acting Chairman said he would approach Dr. Tomblinson. Secretary confirmed that no-one had come forward to be Mill Chairman.

(b) Sussex Archaeological Society - Secretary reported that she had heard unofficially that it had been agreed at the Sussex Archaeological Society's Annual General Meeting that the Mill should pass from the Sussex Archaeological Society to the Amenity Association, but she understood that the Sussex Archaeological Society would now have to go back to the Charity Commissioners on this point. Secretary confirmed that she had reported accordingly to the Executive Committee, and she would in due course write to the current Leasehold Trustees on the matter.

(c) Other matters - The Acting Chairman, as Treasurer, raised two further points, which have been recorded under Finance.

4. CORRESPONDENCE - None other than forms to apply for grants, which again were recorded under Finance.

5. MILL WORK

(a) Timber:

Brake Wheel - Mr. Annett reported that there had been no further communication from David Fox and Peter Casebow as to when they could visit the Mill to enable an estimate to be prepared.

Brake Wheel and Dresser Cogs - It was agreed that we should write to Burnside, but as yet Mr. Annett had not had an opportunity to take this further.

(b) Weatherboarding(c) Trestle and (d) Sideframes - Position static.

(e) Ironwork - These were still required.

(f) Weatherproofing - Position static.

(g) Site - Mrs. Shelton was working on the site as and when the weather allowed.

(h) Mill Breast - Completed

(i) Wood Preservation - Position as on 5.4. 1993.

Continued

8.6.1993

- (j) Main Post - Mr. Pearce had been able to bond in a suitable wooden plug, and is continuing work building up the S.E. horn feature.
- (k) Erection of Mill Body and (1) Shears - Position as on 5.4.1993.
- (m) Four Floor Frame - Now completed subject to (e) above.
- (n) Drawings - The Chairman of the West Sussex County Council did not come to the Amenity Association's 25th Anniversary, so it was necessary to design some work packages, but these take time to design, and it has to be decided what kind of packages would be required. Secretary reported that Mr. Barham of West Sussex County Council had telephoned in connection with the drawings already commissioned being used with a view to getting a grant from English Heritage, and he had suggested contacting a Dr. Richard Morris, who should be invited to visit the Mill, and Mr. Barham would come to meet him there, when further drawings could be discussed.
- (o) Security - Mr. Annett reported that he had been to the Tool Suppliers and asked for information about a steel storage cabinet, but to date the Suppliers had not come back with any information. Mr. Annett would follow this up again.
- (p) Mill Workers - This was ongoing.
- (q) Tail Bay Frame - The situation was that a section had been taken out of this frame which was thought to have been a sound member to try and establish whether there was any future in trying to resurrect this framework, but having got the member out, it was too rotten, and also too full of rusty nails for the frame to be re-used. It was decided to rebuild the frame from scratch, and it had been agreed to make some minor changes because the flour floor door was originally a stable door, but had been replaced by a narrower door, so the frame work had been amended to suit the narrower door; it was decided to go back to the stable door.
- (r) Scaffolding - Mr. Barham had informed the Secretary that the West Sussex County Council operated a loan scheme, so the Council might be able to help.
- (s) Tools - Donations of hand and some small power tools had been received from Mrs. Blee and Mr. J. Waterfall.

6. FINANCE

- (a) Treasurer's Report - Treasurer thought that the balances given at the Annual General Meeting on the 12th May last should be recorded, so that the financial year ending 28/2/1993 the situation was that the income was £1,442.63, and the expenditure was £2,048.31, resulting in a loss of £605.53. Treasurer reported that after a discussion about the Charity Commission Act 1992 at the Executive Committee meeting it had been agreed that the signatories on all Hassocks Amenity Association's accounts should be Mr. Davey as Chairman, Mr. Reid as Secretary and Mr. Sandwell as Treasurer, in accordance with the requirements of the appropriate section of the Act which comes into force this year. Treasurer then gave a break down of the income and expenditure since the last meeting, the main income items being a raffle at the 25th Celebrations of the Association which produced £114.50 and a coffee morning produced £208.35. Treasurer wished thanks to be recorded to all who helped at the coffee morning, and the Secretary confirmed that the appropriate letters had been sent. The highest expenditure had been the purchase of more Teddy Bears at £93.88. The current balances were at the Alliance & Leicester B.S. £635.12 and the Cheltenham & Gloucester Building Society £11,546.12.
- (b) Fund Raising - The Treasurer had given the result of the coffee morning in his report above, and the Secretary confirmed that the next coffee morning would be on the 2nd October 1993.

Cont'd.

Continued

8.6.1993

(c) Donations - Secretary confirmed that the sum of £150.00 had been a donation received from Mr. Gregory, and was not a fee received from various talks which he might have given. Secretary confirmed also that £100.00 donation had been received from Keymer Parish Council to help with the purchase of tools which were needed to replace the stolen tools. Confirmation was required by the Treasurer to ensure that the items had been correctly recorded in his accounts, and were the two items raised by the Treasurer in 3(c).

(d) Grants - Secretary reported that via the Sussex Federation of Amenity Societies she had received forms for applications to be made to the Civic Trust and the Rural Action Group (Sussex Rural Community Council). Secretary confirmed also that Mr. Gee said he would raise the matter of getting more money from West Sussex County Council shortly. Finally the Secretary reported that at the recent Executive Committee meeting Mrs. Slaughter had proposed that the Executive Committee should try and have a fund raising push to get money in to finish the Mill as quickly as possible. Secretary confirmed that she stressed that the Mill Committee could not do this, and it had been agreed that the Executive Committee would look into getting grants etc. It had been proposed also at the Executive Committee that a brochure should be produced in connection with obtaining grants, and it was suggested that Rea Publicity should be approached to produce such a brochure; it was finally agreed at the Executive Committee that the general fund would bear the cost of such a brochure. Secretary confirmed that she would contact Rea Publicity.

(e) Money Box - It was reported by Mr. Annett that this had been broken into, and the lock had disappeared, but there was no way of knowing how much had been stolen; it was thought not a great deal of money because the box had been emptied prior to the lock disappearing. It was proposed to put a bolt with lock nuts rather than buy another lock at this point in time, and this was agreed.

7. ANY OTHER BUSINESS - There was no other business to discuss.

8. DATE AND VENUE of next meeting - This was agreed as Tuesday, 7th September 1993, at 99, Dale Avenue, Keymer, commencing at 19.30

THERE being no other business the Acting Chairman closed the meeting at 21.00

..Acting Chairman..

/ /1993
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HASSOCKS AMENITY ASSOCIATION

NOTICE IS HEREBY GIVEN of the 96th MEETING of the MILL COMMITTEE to be held on TUESDAY, the 14th SEPTEMBER 1993 at 99, DALE AVENUE, KEYMER, commencing at 19.30.

A G E N D A

1. APOLOGIES for absence
2. MINUTES of 8.6.1993.
3. MATTERS ARISING from the Minutes :-
 - (a) Chairman and Trustees
 - (b) Sussex Archaeological Society
 - (c) Any other matter not on the Agenda
4. CORRESPONDENCE
5. MILL WORK
6. FINANCE :-
 - (a) Treasurer's Report
 - (b) Fund Raising
 - (c) Grants
7. ANY OTHER BUSINESS
8. DATE and venue of next meeting - 23/11/93.

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 96th MEETING of the MILL COMMITTEE held on
TUESDAY 14TH SEPTEMBER 1993, at 99 Dale Avenue, Keymer,
commencing at 19.30

PRESENT; P. SANDWELL (Acting Chairman and Treasurer)
I.P. ANNETT (Secretary)
A.J. ANNETT and F.W. GREGORY
F. REID (General Secretary of Association)

1. APOLOGIES FOR ABSENCE - These were received from Mr. Davey and the Secretary stated that the Mill Committee were pleased to welcome Mr. Reid. Secretary also noted at this point that the meeting had been postponed from the 7th September 1993.
2. MINUTES of 8.6.1993 - These were signed as a correct record.
3. MATTERS arising from the Minutes:
 - (a) Chairman and Trustees - There was no further progress. The Acting Chairman then requested that the secretary prepare a Memorandum setting out a Trustee's responsibilities and/or duties.
 - (b) Sussex Archaeological Society - Secretary reported that a letter had been received from the Chief Executive, Mr. Manley, which letter had been put before the Executive Committee. Before proceeding further Mr. Reid reported that the Executive Committee wanted further information and the background to the current situation of transferring the freehold of the Mill. Mr. Reid stated that he had been unable to find many references to the Mill in the Association's files which had been passed to him. Secretary informed him that the Mill matters were contained in separate files which she held, and it was agreed that there should be a meeting between Mr. Reid and the Secretary to deal with this matter. It was also agreed that a letter should be written to the Trustees advising them of the current situation and suggesting a Trustees' meeting. The Acting Chairman felt that it would need a meeting at Mr. Austin's home as he was quite elderly now and it would be difficult for him to attend a meeting elsewhere. The Secretary noted this point.
 - (c) Any other matter no on the Agenda - There was no other matter.
4. CORRESPONDENCE - General information had been received from BTCV about future courses this organisation intended organising, but unfortunately no member of the Mill Committee was able to attend any course.
5. MILL WORK
 - (a) Timber:
 - Brake Wheel No further contact had been made with David Fox and Peter Casebow regarding an estimate for rebuilding the Brake Wheel. It was becoming a matter of some urgency to dismantle the wheel preparatory to dismantling the mill. After some discussion it was suggested that a letter was written to Peter Casebow asking him to inspect the wheel and give an estimate for the rebuilding of the same.
 - Brake Wheel and Dresser Cogs - Mr. Annett had not yet written to Burnside, and before doing so he wished to discuss the matter with the Superintendent.

Continued

14.9.1993

(b) Weatherboarding (c) Trestle and (d) Sideframes - Position still static.

(e) Ironwork:

- Fixings Trestle stirrup clamp - 4 off
- Tail Bay Tie/Sheers - 2 off
- Lower Breast Beam/Sheers - 4 off
- Flour Floor Tie/Sheers - 2 off

These items, in M20 x 303 S21 material, have been kindly manufactured for us free of charge, and also the appropriate number of 3⁰ diameter washers in 304 x 10G material. It was agreed that a letter should be written to Mr. J. Kablean to thank him for his considerable help.

Trestle Stirrup Strap - Mr. John Sears of Farnborough has kindly offered to make a sample clamp from BMS material, using an original as a pattern. He would be interested in helping us with other items within the scope of his forge.

(f) Weatherproofing - Position static.

(g) Site - Mrs. Shelton was still working on the site as and when the weather permitted.

(h) Mill Breast - Position static.

(i) Wood Preservation - Miss Field was still happy to continue with this work when necessary.

(j) Main Post - Mr. P. Pearce was unable to continue with his work on the south east horn due to a dislocated shoulder, but will resume as soon as he is able.

(k) Mill Body (l) Sheers and (m) Flour Floor frame - Position static.

(n) Drawings - Secretary reported that she had not yet been able to contact Dr. Richard Morris.

(o) Security - No further progress had been made with the acquisition of a tool Storage Chest. The Mill Garage door was forced sometime between 29th July and 5th August and a quantity of polypropylene rope had been taken. The Round House had also been entered via the roof, but nothing appeared to have been taken. The site gate wire cable lock had finally failed and had been replaced with a hardened steel chain and SS lock at a cost of £33.99. See 6(e) of Minutes of 8.6.1993. The lock nuts and HT bolt securing the money box appeared to be satisfactory.

(p) Mill Workers - This is ongoing still.

(q) Tail Bay Frame - This has been completed. The members have been draw peg drilled, with the exception of the Flour Floor where the studding tenons engage with the Tail Bay Tie mortices. The frame has been knocked down and stacked.

(r) Scaffolding - Mrs. Maureen Hicks had offered to look around for this. It is an extensive exercise to calculate the full requirement to enclose the Mill. After some general discussion it was agreed that at a later date perhaps West Sussex County Council should be contacted about this.

(s) Tools - There had been no further donations.

(t) Top frame (roof) - This frame is being set out, consisting of the two top rails (upper side girts), the upper breast beam and the windshaft tail tie. The original tail tie is not re-useable, due to excessive ravages to the joints engaging with the tail corner posts and the top rails; also it has failed and has been plated unsatisfactorily.

6. FINANCE

(a) Treasurer's Report - The current balance at the Alliance & Leicester Building Society was £633.66 and the Cheltenham & Gloucester Building Society was £11,545.12. Tax recovered from covenants was £5.34. Since the previous meeting in June £13 had been received via the money box, £14.71 as donations and £16.75 in respect of the sale of goods. Expenses had been £20.00 to Seeboard and £40.24 in respect of tools and equipment. The Treasurer then reported that Mrs. McCulloch and Mr. J. Gray had renewed their covenants for the Mill Restoration Fund.

(b) Fund raising - The Treasurer confirmed that he had mentioned the coffee morning on the 2nd October next at the Executive Committee meeting and Mrs. Pam Baker had offered to help.

(c) Donations - The Treasurer wished that his personal thanks were recorded to Mr. Gregory for his donation.

(d) Grants - Secretary reported that she had not been able to make any further progress in respect of grants, but had received information that west Sussex County Council would sponsor the Mill if there were "(a) road access and (b) car parking". This information had come via Mr. Gee and the Secretary said she would see Mr. Gee to ascertain exactly what this meant. The Secretary reported that she had duly met with Mr. W.Rea of Rea Publicity and had sent a report to the Executive Committee. Reasonably the Executive Committee felt that other sources should be investigated, and the Secretary understood that Mr. Brian Pritchard was going to make enquiries of other Publicity Organisations. The information which the Secretary had gathered from Rea Publicity was that a top quality brochure should be produced and that £4,000.00 would be required to cover the cost of this, producing 4,000.00 brochures at £1. each. The suggestion from Rea Publicity was that such brochure should be sent to all major organisations such as Shell, T.B.S. etc.

7. ANY OTHER BUSINESS - There was no other business to discuss.

8. DATE AND VENUE of next meeting - This was agreed as Tuesday, 23rd November next at 99, Dale Avenue, Keymer, commencing at 19.30.

THERE being no other business the Acting Chairman closed the meeting at 20.45

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Acting Chairman

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HASSOCKS AMENITY ASSOCIATION

NOTICE IS HEREBY GIVEN of the 97th MEETING of the MILL COMMITTEE to be held on TUESDAY, the 23rd NOVEMBER 1993 at 99, DALE AVENUE, KEYMER, commencing at 19.30

A G E N D A

1. APOLOGIES for absence
2. MINUTES of 14.9.1993
3. MATTERS ARISING from the Minutes:-
 - (a) Chairman and Trustees
 - (b) Sussex Archaeological Society
 - (c) Any other matter not on the Agenda
4. CORRESPONDENCE
5. MILL WORK
6. FINANCE:-
 - (a) Treasurer's Report
 - (b) Fund raising
 - (c) Grants
7. ANY OTHER BUSINESS
8. DATE AND venue of next meeting

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 97th MEETING of the MILL COMMITTEE held on
TUESDAY the 23rd November 1993, at 99, Dale Avenue, Keymer,
commencing at 19.30

PRESENT: T. DAVEY (Acting Chairman)
P. SANDWELL (Treasurer)
I.P. ANNETT (Secretary)
A.J. ANNETT and F.W. GREGORY

1. APOLOGIES for absence - These had been received from Mr. F. Reid who had been invited to attend the meeting.

2. MINUTES of 14.9.1993 - These were signed as a correct record.

3. MATTERS arising from the Minutes:

(a) Chairman and Trustees - No new Trustees were forthcoming, neither had a Chairman been found. Mr. Davey said that he was happy to continue as acting Chairman for the time being, and the Secretary reported that she had had a conversation with Mr. Reid, who thought that it might be possible to combine the secretaryship of the Executive and Mill Committees. The Secretary thought that this might be a very good solution in that the Association would have only one Secretary after she retired.

(b) Sussex Archaeological Society - Secretary reported that she had acknowledged the letter from the Chief Executive, Mr. Manley, stating that the Executive Committee were considering the matter of the transfer of the freehold, and a further letter would be sent in due course. Secretary had requested information also about the amount of insurance premium due and she was waiting to hear from the S.A.S. on this point.

(c) Any other matter not on the Agenda - There was no other matter.

4. CORRESPONDENCE - Secretary read letter from Mr. Guy Blythman in which he said that if work was only on a Thursday at the Mill then regrettably he was unable to help, and he also set out the tools he could bring should his situation change and he could come on a Thursday. A second letter had been received from Mr. Blythman relating to the Windmill at Windmill Hill, Herstmonceux in the P.S. of which he acknowledged that folk at Oldland Mill would have enough to do and would not be able to become involved with this Windmill.

5. MILL WORK

(a) Timber:
Brake Wheel - A temporary Breast Stone Floor had been erected from the Crown Tree to the Meal Beam, to assist inspection and the dismantling of the Brake Wheel. The Felloes and clasp arm spokes had all been numbered (some Felloes had rotted away), and a series of sketches would be made prior to dismantling. Peter Casebow had been contacted and would make an inspection during the next few weeks. Bearing in mind the cost of the High Salvington brake wheel of almost identical diameter, a figure of £15,000.00 might well result.

Brake Wheel and Dresser Cogs - No further contact had been made with Burnside. In view of the imminence of Mr. Casebow's inspection it would be sensible to await the survey.

(b) Weatherboarding (c) Trestle and (d) Sideframes - Position static.

(e) Ironwork - Trestle Stirrup Strap - Mr. John Sears had manufactured a very good sample, based on one of the originals. No decision had yet been made as to what type of finish should be applied.

(f) Weatherproofing - The position was static.

(g) Site - Mrs. Shelton will restart stie clearing in the spring.

(h) Mill Breast - Position remained static.

(i) Wood Preservation - More treatment will be needed and Miss Field should be asked to do this work again when the weather permits.

(j) Main Post - Mr. Peter Pearce had restarted work on the S.E. Horn after his accident.

(k) Mill Body (l) Sheers and (m) Flour Floor frame - Position static

(n) Drawings - Secretary reported that she had not yet contacted Dr. Richard Morris. It had been suggested to her by West Sussex County Council that perhaps Mr. Gee could help in this matter and it would also be useful to know the outcome of the transfer of the freehold.

(o) Security

Tool Storage Chest - In spite of an extensive search it had not been possible to locate a suitable steel chest.

Money Box - This had again been rifled, the lock nuts having been removed. The SS lock purchased for the site gate chain had been fitted instead. (The site chain had a small padlock).

(p) Mill Workers - This is still ongoing.

(q) Tail Bay Frame - The position is static.

(r) Scaffolding - Mrs. Maureen Hicks had had discussions with Pat Brasher of S.I.A.S., who said that scaffolding owned by them was at Lowfield Heath Mill, and she would investigate its availability. Mrs. Hicks would also contact Mr. Peter Longley of Longleys the Builders, to see what might be forthcoming from that direction. The report for the 81 Newsletter of the Water and Windmills Group of the S.I.A.S. was due in early December, and this would include a plea for scaffolding.

(s) Tools - No further donations had been received.

(t) Top frame (roof) - This frame had been completed, draw-peg drilled, knocked down and stacked.

6. FINANCE

(a) Treasurer's Report - The current balance at the Alliance and Leicester Building Society was £806.22 and the Cheltenham & Gloucester Building Society's balance had remained at £11,546.12. The Treasurer then reported that the coffee morning had made £212.20 profit and the latest amount in the money box had been £1.64. Expenses had been £30.00 for the hire of the hall for the coffee morning, rent of £1. paid to S.A.S. and a tarpaulin.

(b) Fund raising - The Secretary confirmed that the next coffee morning would be on the 23rd July 1994.

(c) Grants - Secretary reported that she had seen Mr. Gee and he was of the opinion that grants would be more readily available if the Mill were on an "open" site. Mr. Gee said that West Sussex would be unable to provide sponsorship unless the site was easily accessible to the public, i.e. abounding a public road and not on a private road, and further there needed to be facilities for car parking. Secretary thought that when

Continued

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it was possible for the public to see over the Mill, then arrangements could be made in respect of car parking because on previous occasions she had discussed this point with Mr. Hawkings-Byass. Secretary confirmed that she knew a number of organisations to whom applications for grants could be made, but most of them would prefer that the Association held the freehold before making any grants.

7. ANY OTHER BUSINESS - There was no other business to discuss.

8. DATE AND VENUE of next meeting - This was agreed as Tuesday, 25th January 1994 at 99, Dale Avenue, Keymer commencing at 19.30.

THERE being no further business the Acting Chairman closed the meeting at 20.25.

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Acting Chairman

/ /1994
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ADDENDUM

Because of family problems the Secretary had to cancel the meeting arranged for the 25th January 1994, and eventually it was not possible to arrange a meeting until the 13th September 1994.