

HASSOCKS AMENITY ASSOCIATION

NOTICE is hereby given of the 79th MEETING of the MILL
COMMITTEE to be held on TUESDAY, 23rd JANUARY 1990, at
99, DALE AVENUE, KEYMER, commencing at 19.30

A G E N D A

1. APOLOGIES for absence
2. MINUTES of 31.10.1989
3. MATTERS ARISING from the Minutes if not on the agenda
4. CORRESPONDENCE
5. MILL WORK
6. FINANCE - (a) Treasurer's Report
(b) Fund Raising
7. ANY OTHER BUSINESS
8. DATE and venue of next meeting

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 79th MEETING of the MILL COMMITTEE held
on TUESDAY, the 23rd JANUARY 1990, at 99, DALE AVENUE,
KEYMER, commencing at 19.30

PRESENT: Mr. H.E. SALE (Chairman)
Mr. P. SANDWELL (Treasurer)
Mrs. I.P. ANNETT (Secretary)
Messrs. A.J. ANNETT and F.W. GREGORY

1. APOLOGIES for ABSENCE - The Chairman presented apologies on behalf of Mr. Bolton. The Chairman then welcomed back Mr. Sandwell and finally wished everyone a happy new year and particularly good health to all.
2. MINUTES of 31.10.1989 - These were signed as a correct record.
3. MATTERS ARISING from the Minutes:
 - (a) V.A.T - Secretary read letter from Mr. Elliott setting out his response received from Customs & Excise which stated that the builder is to decide whether or not a project is zero-rated; supplies of materials only cannot be zero-rated. This was appreciated by the Committee, and the Secretary was requested to write back stating that in the case of the Oldland Mill project there was no builder; and perhaps further advice could be sought.
 - (b) Meeting with S.A.S. - Secretary reported that nothing further had been heard officially about a date for a meeting, but she had been told that the S.A.S. was considering the position of all its properties, and when such consideration was over, then we would be contacted to arrange a meeting.
 - (c) Grants - Mr. Sandwell raised the question about grants which the S.A.S. might be able to obtain for the Mill, and it was explained to him that the S.A.S. did not receive any general grant to be used for any of its properties, but possibly could raise a grant specifically for Oldland Mill, and this was going to be discussed at the meeting with S.A.S.
4. CORRESPONDENCE - Via the Chairman a letter had been received from a Mr. J. Fletcher of Hurstpierpoint enclosing a donation of £25.00
5. MILL WORK (a) Timber (b) Weatherboarding (c) Trestle - The position relating to these matters had remained static
 - (d) Side girts - In order to carry out repairs to the rear corner post it had been necessary to build a scaffolding tower which is nearly completed with three platforms. When the tower is finished, then it will be possible to work on the outside of the Mill in order to prepare the outside face of the corner post. Mr. Annett reported that he had made a mortice to fit the tenon on the port breast corner post.
 - (e) Iron Plates - Mr. Preece of Hassocks had offered to make same for us if Mr. Annett provided drawings, at the cost of materials only.
 - (f) Weatherproofing - Nothing further had been done.
 - (g) Tools - This action was complete for the time being.
 - (h) Site - During the winter Mrs. Shelton was not working at the site, but would re-commence work when necessary.
 - (i) Top of Breast of Mill - No further action had taken place, but the matter was becoming more urgent.

- (j) Workers - Mr. Gregory reported that he had met a joiner, Mr. Norman Turner of Haywards Heath, and had invited him up to Oldland Mill, and perhaps in the future there would be work for him to do at the Mill.

6. FINANCE

- (a) Treasurer's Report - Due to the fact that Mr. Sandwell had only just returned after his operation and did not yet have the figures, the Secretary presented the report on the Treasurer's behalf. The balance in the Building Society account as at the 31st December 1989 was £8,572.64, and on the 31st December interest was gained of £278.22, making a current total of £8,850.86. As at the 31st October 19 the current account balance at the Bank was shown as £584.02, since which time £98.32 had been paid out, and an income of £267.46 had been received, giving a current total of £753.16. After some discussion it was agreed that the sum of £600.00 should be moved from the Bank to the Building Society.
- (b) Fund raising events - Secretary reported that £130.00 had been raised on the occasion of the Late Night Shopping in December 1989. Next the Secretary reported that the Hassocks Field Society proposed donating part of the proceeds of a coffee morning on the 21st April 1990 to the Oldland Mill Restoration fund, and nearer the date the Secretary would enquire about having a Mill stall at this event. On the 30th June 1990, Mrs. Shelton had booked Age Concern Centre for a Mill Coffee morning, and again nearer the date more arrangements would be made.
- (c) Sales Items - Secretary said she would arrange to get more pens for the Field Society Coffee Morning, and nearer the date more Teddy Bears could be purchased. Mr. Adsett had organised a postcard and this was selling well. Mr. Goodger had organised labels to re-use envelopes, and these would be available for the Field Society coffee morning.

+see below

7. ANY OTHER BUSINESS

Secretary reported that she had received the suggestion that we wrote to the B.B.C. in connection with "Challenge Anneka" programme to see if anything could be done for the Mill. The Secretary knew nothing about the programme, but was willing to write to see what would be forthcoming; however the Chairman was aware of the programme, and he felt that at this point in time there was nothing which could be done because the project had to be completed in a very short time, and after some discussion it was agreed that this should be left in abeyance for the time being. Secretary then reported that she had received the suggestion that folk at Jack & Jill should be approached to work at Oldland, and she had explained to the person putting forth the suggestion that Mr. Gregory was on the Committee for both Jack & Jill and Oldland, and therefore there was contact between the two groups.

8. DATE and VENUE of next meeting - This was agreed at the 27th March 1990 at 99, Dale Avenue, Keymer, commencing at 9.30.

THERE being no further business the Chairman closed the meeting at 20.15.

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Chairman

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- + (d) Donation from Turner-Dumbril Trust - Secretary reported that she had been asked whether there was anything needed which this Trust could help purchase. After some discussion it was agreed that this Trust should be asked to help with the deposit which it was proposed should be given to the Timber Merchant, Mr. Lillywhite, in respect of the red European Larch, such deposit would possibly be between £250.00 to £300.00.

HARBORCKE ANNUITY ASSOCIATION

NOTICE is hereby given of the 50th MEETING of the HILL COMMITTEE
to be held on TUESDAY, 27th MARCH 1990, at 99, DALE AVENUE, KEYMER
convening at 19.30

A G E N D A

1. APOLOGIES for absence
2. MINUTES of 23.1.1990
3. MATTERS ARISING from the minutes if not on the agenda
4. CORRESPONDENCE
5. HILL WORK
6. FINANCE - (a) Treasurer's Report
(b) Fund Raising - Turner Dustril Trust and Stalls at show
7. ANY OTHER BUSINESS
8. DATE AND VENUE of next meeting

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 80TH MEETING of the MILL COMMITTEE held
on TUESDAY, 27th MARCH 1990, at 99, DALE AVENUE, KEYMER
commencing at 19.30.

PRESENT: H.E. SALE (Chairman)
I.P. ANNETT (Secretary)
A. J. ANNETT and F.W. GREGORY

1. APOLOGIES for ABSENCE - These were received from Messrs. P. Bolton and P. Sandwell (Treasurer). Chairman then said he wished to thank Mr. Gregoey for introducing two new workers at the Mill, namely Mr. & Mrs. N. Turner. Chairman also announced that he was prepared to pay £25.00 for an advertisement, of 1/3rd page, in the programme for Hassocks Fayre, asking folk to visit the Mill Stall at the fair, and also asking for active support for the Mill. It was the meeting's wish to record a note of thanks to the Chairman.
2. MINUTES of 23.1.1990.- These were signed as a correct record.
3. MATTERS ARISING FROM THE MINUTES - Arising from a letter from Mr. Elliott of the Accountants, Coulthards Mackenzie, in which it was suggested that the whole Association be registered for VAT, which would mean that all income would fall within the scope of VAT collection, and alternatively it was suggested that the Mill could be registered as a separate charity, it was agreed that we could not register the whole Association, and neither could we register the Mill as a separate Charity. Reluctantly it was agreed that we would have to leave the VAT question in abeyance for the time being.
4. CORRESPONDENCE - Secretary reported that she had written to Mr. Hawkings-Byass after the gantry had again broken his milk shelter, and she read Mr. Hawkings-Byass' letter in reply which kindly said he would bear the cost of replacing the milk shelter.
5. MILL WORK
 - (a) Timber - Mr. Annett said he had had further thoughts about the larch, and at this point in time he thought it would be better not to order same, partly because of a storage problem and partly because Red European larch is not too difficult to get and could be ordered at a later date. Mr. Annett was of the opinion that it would be necessary to get other timber before the larch was needed. The Committee agreed with this view.
 - (b) Weatherboarding and (c) Trestle - The position remained static.
 - (d) Side Girts - The tower was completed and work on the corner post was in progress; the pattern for the mortice was also ready.
 - (e) Iron Work - Mr. Annett had not yet been able to do any drawings.
 - (f) Weatherproofing - Work had been done on the roundhouse roof, and the outside of the Mill had been covered in part with exterior sheeting material.
 - (g) Site - Mrs. Shelton would be back to work in April
 - (h) Breast of Mill - The position remained static.

- (i) Wood Preservation - Mrs. Turner has been treating all the timbers which it is thought will be retained in the Mill body.
- (j) Main Post - Mr. Turner has been working on the replacement of one of the main post horns.

6. FINANCE

- (a) Treasurer's Report - In the Treasurer's absence the Secretary read out the Income and Expenditure for the Mill account as at the end of the current financial year, namely 28th February 1990. The total income had been £2,559.04, and the total expense had been £1,770.63, which had resulted in excess income over expenditure of £788.41. The current bank balance was £476.21, and the Building Society account stood at £9,450.86.
- (b) Fund raising events - Secretary reported that we could have a stall and our Teddy Bear game at the Field Society Coffee morning on the 21st April 1990. In the meantime an invitation had been received from the Hassocks Horticultural Society to have a stall at the Spring Show on the 7th April next, and it was agreed that we would accept this invitation. The Coffee morning on the 30th June 1990 could be discussed in more detail at the next meeting.
- (c) Turner Dumbrell Foundation - Secretary reported that a donation of £300. had been received from this Foundation, and she had written appropriately to the Foundation.

7. ANY OTHER BUSINESS

- (a) Display at Singleton. - We had again been invited to take part in the Exhibition of Building Conservation, but this year it was in June, and co-incided with the coffee morning arranged by Mrs. Shelton. Mr. Gregory said that he would be able to look after the display on the Saturday, and it was agreed that we accept the invitation.
- (b) Lowfield Heath Mill - For interest, Mr. Gregory informed the Committee that Princess Alexander would visit this Mill on 10th April next.

8. DATE and VENUE of next meeting. - This was agreed as Tuesday, 5th June 1990, at 99, Dale Avenue, Keymer, commencing at 19.30.

THERE being no further business the Chairman closed the meeting at 20.20.

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Chairman

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HASSOCKS AGENCY ASSOCIATION

NOTICE is hereby given of the 81st MEETING of the MILL COMMITTEE
to be held on TUESDAY, the 9th JUNE 1990, at 99, DALE AVENUE,
KEYMER, commencing at 19.30.

A G E N D A

1. APOLOGIES for absence and Mr. Bolton's resignation
2. MINUTES of 27.5.1990.
3. MATTERS ARISING from the Minutes if not on the agenda
4. CORRESPONDENCE
5. MILL WORK
6. FINANCE - (a) Treasurer's Report
(b) Fund raising
7. ANY OTHER BUSINESS
8. DATE and venue of next meeting

1. Write P Bolton - thanks & rejoin
2. Saw purchase

HASSOCKS AMENITY ASSOCIATION

MINUTES of the ~~81st~~ MEETING of THE MILL COMMITTEE held
on TUESDAY, the 5th JUNE 1990, at 99, DALE AVENUE, KEITH, ~~KEITH,~~
commencing at 19.30.

PRESENT: H.E. SALE (Chairman)
I.P. ANNETT (Secretary)
A.J. ANNETT and F.W. GREGORY

1. APOLOGIES FOR ABSENCE AND RESIGNATION - Apologies were received from the Treasurer, Mr. P. Sandwell. An oral resignation had been received from Mr. P. Bolton. It was agreed that a letter of thanks should be sent to Mr. Bolton because he had worked at the Mill and had also been on the Committee. It was further agreed that as and when Mr. Bolton was under less stress, then there should be an invitation for him to work at the Mill again, and also that he would be welcome to rejoin the Committee.
2. MINUTES of 27.3.1990 - These were signed as a correct record.
3. MATTERS ARISING from the Minutes - None.
4. CORRESPONDENCE -
 - (a) Seeboard had written about zero-rating for V.A.T. Secretary had applied to be zero-rated under the section "Charitable Non-Business Use".
 - (b) A Mr. Licence had written from Thornton Heath, Surrey saying he would like to work at the Mill and the Secretary had replied giving him information as to when there were working parties at the Mill. It would appear that he would really only be available in school holidays because he was currently working for "A" levels.
 - (c) North West Civic Trust had written to the Executive Committee about Insurance and the letter had been passed to the Mill Committee for information. After some brief discussion it was agreed not to proceed further pending hearing from the Sussex Archaeological Society on the question of insurance because the situation could arise of having double insurance on the Mill.
5. MILL WORK
 - (a) Timber - A further survey had been done, and it was decided that more work would have to be done to frame of Mill than it was originally hoped would be necessary. Now provision would have to be made for two new tail corner posts, two upper side girts and four new braces. It had not been apparent that there had been additional braces until one of the old tail corner posts and a side girt had been examined and these had shown evidence that the braces had been in the Mill originally.
 - (b) Weatherboarding and (c) Trestle - The position was still static.
 - (d) Side girts - Because of the braces mentioned in (a) above more work had to be done on the side girts to provide for additional mortices for same. Completion of the scaffolding tower had enabled the removal of the cladding to expose the gunstock of the corner post. This revealed that all the joints had gone, so it was not possible to repair the corner post as originally intended; also the gunstock is split, so that the corner posts will have to be replaced. Mr. Turner had been busy laying out and preparing timbers for both side frames of the Mill, which attach to the side girts. Mr. Turner was preparing also a $\frac{7}{12}$ scale drawing of the side frames. Side girts could not be erected until the corner posts had been replaced, and also the upper rails. In order to carry out this work it was necessary to underpin the tail of the Mill so that the corner posts could be removed one at a time

(e) Iron Work - The position ~~was~~ static.

(f) Weatherproofing - The South East corner of the roundhouse which had been covered with sheeting had appeared dry to date, and now it was intended to repeat the exercise on the North East corner, so that the roundhouse will be reasonably dry.

(g) Site - Mrs. Shelton had reported back for duty.

(h) Breast of Mill - The position was still static.

(i) Wood Preservation - This was an on-going exercise, as labour allowed.

(j) Main Post - This work has been ^{not} completed. no

(k) Tools - Mr. Annett reported that a Black & Decker P41-11 Alligator Power Saw had been purchased, and also two impellers and a new blade for the mower. It was agreed that more 4"-5" size nails were required.

6. FINANCE

(a) Treasurer's Report - In the Treasurer's absence the Secretary read a detailed statement of income and expenditure since the 23rd March 1990 which had resulted in the bank balance as at the 3rd June 1990 standing at £450.50, and the Building Society Balance was £9,450.86. The main income had been from the Hassocks Field Society of £81.45, which the Field Society kindly donated to the Mill restoration fund in addition to the £40.55, which the Mill Committee had raised at the Field Society Coffee Morning. The largest expense had been £171.47 for tools as mentioned in 5(k) above.

(b) Fundraising: (i) Horticultural Show Stall had produced £23.40 for the Mill fund. The Secretary had received a note about the Horticultural Show in the Autumn, which the Horticultural Society would like to be a craft show as well. It was possible that the letter had been sent in respect of the Embroidery Group rather than the Mill Restoration Group, and the Chairman said he would check the position because it would not be a suitable show at which to have a Mill Stall.

(ii) Field Society Coffee Morning - The results of which had been included in the Treasurer's report above.

(iii) Hassocks Fayre would be on the 1st September 1990, and Secretary said she would complete and return the form to Mrs. Flowers stating we needed two tables and screen space. The Chairman said he was attending the Fayre meetings and would request that we had our "usual" position.

(iv) Coffee Morning arranged by Mrs. Shelton was on the 30th June 1990, and it was agreed that there would be a display on the green screens belonging to the association, together with the Teddy bears and the usual stalls such as cakes, brick-a-brac, plants, raffle and Mill sales items. Secretary said she would check helpers with Mrs. Shelton, and likewise posters. The Chairman said he would look after the Teddy Bears with Mr. Goodger.

(v) Singleton Display and stall. Mr. Gregory said that there might be some doubt about his being able to go, and it was agreed that we would ask Mr. & Mrs. Turner to be there on the Saturday. Mr. Annett was going there on the Thursday with Mr. Turner to set up the display on the fawn screens and the Mill Sales Stall. Mr. & Mrs. Annett would go on the Friday, and the Chairman was asked whether he would like to go with Mrs. Sale as well on the Friday. Saturday was covered by Mr. Gregory and Mr. & Mrs. Turner, and Mrs. Annett with Mr. & Mrs. E. Ross-Gower would go on the Sunday, and then Mr. Ross-Gower would kindly bring everything back on the Sunday evening.

7. ANY OTHER BUSINESS

(a) Purchase of timber - Mr. Annett said that when he went to Singleton to set up the display he would take the opportunity to visit the Timber Merchant, Mr. Lillywhite to place an order for additional oak, and also check the position regarding the pieces of elm received from Brighton Parks Department. This would give Mr. Turner the opportunity of meeting Mr. Lillywhite.

(b) Screens - The Sussex Archaeological Society had enquired whether the Society could borrow some panels of our screens for the South of England Show at Ardingly in early June. This was agreed and it was also agreed that we would ask the Society for a quern to add interest to our display at Singleton.

(c) Amenity Association Chairman - Dr. C. Wilsdon had now resigned, and the new Chairman was Mr. Trevor Davy. In the past an invitation to our meetings had always been extended to the Association's Chairman, and it was agreed that Mr. Davy should receive copies of the Minutes and Notices of meetings.

8. DATE and VENUE of next meeting - This was agreed as Tuesday, the 21st August 1990, at 99, Dale Avenue, Keymer, commencing at 19.30.

THERE being no further business the Chairman closed the meeting at 20.40

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Chairman

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HASSOCKS RESERVE ASSOCIATION

NOTICE is hereby given of the 62nd MEETING of the HILL
COMMITTEE to be held on Tuesday, the 21st AUGUST 1990
at 99, DALE AVENUE, KETTER, commencing at 19.30.

A G E N D A

1. Apologies for absence
2. MINUTES of 9.6.1990.
3. MATTERS arising from Minutes if not on agenda
4. CORRESPONDENCE
5. HILL WORK
6. FINANCE - (a) Treasurer's Report
(b) Fund raising
7. ANY other business
8. DATE and venue of next meeting

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 82nd MEETING of the MILL COMMITTEE
held on TUESDAY, 21st AUGUST 1990, at 99 DALE AVENUE,
KEYMER, commencing at 19.30

PRESENT: H.E. SALE (Chairman)
P. SANDWELL (Treasurer)
I.P. ANNETT (Secretary)
A. J. ANNETT and F.W. GREGORY

1. APOLOGIES for absence - These were received from Mr. T. Davey.
2. MINUTES of 5.6.1990 - THESE were signed as a correct record.
3. MATTERS ARISING from the Minutes - None
4. CORRESPONDENCE - Letter read from Sussex Archaeological Society in connection with insurance which had been arranged in the sum of £45,000 for the Mill and £2,000,000 public liability cover for 8 voluntary workers. The premium was £170. and it was agreed that this should be paid. There was a general discussion on insurance and the Secretary was asked to enquire what the additional premium would be to insure the building for £150,000, and also whether the insurance was index linked. The letter also raised the question of the longer term future of the mill and the Secretary was asked to suggest, subject to the satisfactory solving of any legal problems which might arise, that the Amenity Association would be prepared to take over the freehold of the mill, but this was subject, of course, the agreement by the Executive Committee of the Association.
5. MILL WORK
 - (a) Timber - A cutting list had been made of the timber required and Mr. Annett, with Mr. Turner, had visited the Sawmill and talked to Mr. Lillywhite. A price tag of £1164.25, plus £174.63 VAT, totalling £1338.88 had been received for 65 cubic feet of timber, gross weight 1.44 tons. This was not the total cost because Mr. Lillywhite had got three logs of elm to slab up at £2. per cube. Mr. Lillywhite did not know the cost of this and would let us know when the work was done. This timber gave us most of the main structural timber which it was thought would be required, with the possible exception of a new prick post which needs looking at.
 - (b) & (c) Weatherboarding and Trestle - Position remained static.
 - (d) Side Girts - Mr. Turner was progressing with the north side frame, and the south side frame was completed with the exception of the tenons of the bottom side girt and the exception of the two upper braces and the drilling of holes and the making of pegs.
 - (e) Scaffolding Tower - This had been dismantled and re-erected under the main breast "A" frame. The purpose of this was to give support whilst erecting some further supports to enable the installation of the frames referred to in (d) above to take place.
 - (f) Iron work - Position still static.
 - (g) Weatherproofing - This was an on-going exercise.

(h) Site - Mrs. Shelton was back on duty, but would take August off. Mrs. Shelton wished to return in September.

(i) Mill Breat - Referring back to (e) above, hopefully the Tower would enable us to make a good survey of the Mill Breat, breast gable and storm hatch area.

(j) Wood Preservation - This was an on-going exercise.

(k) Main post - Correction to previous minutes as this work was on-going.

(l) Mill Parts - Two sets of compensating pulleys for the sweeps had been received from Moles, via Danny Jarman on the 12th August 1990.

6. FINANCE

(a) Treasurer's Report - Bank balance stood at £1,036.84, and the Building Society balance was £10,402.76, which included interest at the 30th June 1990 of £351.90, and the transfer of £600.00. The recovery on the covenants for the Mill was only £12.01, and this was reduced by £100. After some discussion it was agreed that the sum of £700.00 should be transferred from the Bank Account to the Building Society Account.

(b) Fund raising

(i) The coffee morning organised by Mrs. Shelton had produced a grand total of £896.22, which included a generous donation of £600.00 and Secretary confirmed that letter of thanks had been sent to all who had helped.

(ii) Hassocks Fayre was the next event and it was agreed to ask Miss Packer to look after the Mill Board, Mr. Sale and Mr. Goodger would look after the Teddy Bears, Mr. Annett would look after the Mill display and Mrs. Annett would organise the Sales Stall with helpers.

(iii) Mrs. Shelton had booked the Age Concern Centre for a coffee morning on the 8th June 1991.

(iv) Singleton display had been organised as arranged in the Minutes of the 5th June 1990

7. ANY OTHER BUSINESS The Treasurer said he would like thanks recorded for all the helpers, particularly at the Coffee Morning on the 30th June 1990.

8. DATE and venue of next meeting - This was agreed as Monday, 5th November 1990 at 99, Dale Avenue, Keymer, commencing at 19.30.

THERE being no other business the Chairman closed the meeting at 20.35

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Chairman

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HASSOCKS AMENITY ASSOCIATION

NOTICE is hereby given of the 83rd MEETING of the MILL COMMITTEE to be held on TUESDAY, 13th NOVEMBER 1990 at 99, DALE AVENUE, KEYMER, commencing at 19.30.

A G E N D A

- 1. APOLOGIES for absence
- 2. MINUTES of 21.8.1900
- 3. MATTERS arising from Minutes if not on the agenda
- 4. CORRESPONDENCE
- 5. MILL WORK
- 6. FINANCE - (a) Treasurer's Report
(b) Fund raising
- 7. ANY other business
- 8. DATE and venue of next meeting.

DONM - Monday 18/2/91.

HASSOCKS AMENITY ASSOCIATION

MINUTES of the 83rd MEETING of the MILL COMMITTEE held on
TUESDAY, 20th NOVEMBER 1990 (changed from the original date
of 5th November 1990) at 99 DALE AVENUE, KEYMER, commencing
at 19.30.

PRESENT: H.E. SALE (Chairman)
I.P. ANNETT (Secretary)
A. J. ANNETT and F.W. GREGORY

1. APOLOGIES for absence were received from Mr, T. Davey and Mr. P. Sandwell
2. MINUTES of 21.8.1990 were signed as a correct record.
3. MATTERS ARISING from Minutes. - S.A.S. and insurance. There was a discussion about the figure of £45,000.00 in respect of the value of the Mill, and it was agreed to leave the matter in abeyance until the policy had been inspected. It was also agreed that the question of taking the freehold of the Mill be raised with the S.A.S. after we had heard more about the "Strategic Plan" for the S.A.S. as a whole, to be considered by the S.A.S. in 1991. It was also agreed that the Secretary would write to Mr. Coldman, Chairman of the Keymer Paish Council, to ascertain what interest, if any, the Council had in taking the freehold of Oldland Mill.
4. CORRESPONDENCE - Nil
5. MILL WORK.
 - (a) Timber - Mr. Annett had spoken to Mr. G. Lillywhite who had stated that most of the timber was there, and he would like us to look at same. Mr. Annett said he would like to take Mr. N. Turner to the Timber Merchants the following week. The elm had yet to be slabbed up and Mr. Annett wanted to check the position regarding this.
 - (b) Weatherboarding and (c) Trestle - The position was still static
 - (d) Side frames - Mr. Turner was still working on same, but had not cut the tenons for one of the braces and had not drilled the holes or made the pegs.
 - (e) Scaffolding Tower. Mr. Annett wanted a longitudinal support from the main A frame to the buttress A frame on the south side; it was bolted on to the main A frame but not on to the buttress A frame.
 - (f) Iron work - Mr. Annett had still been unable to do the drawings for the plates etc., but had got 6 metres of 20 ^{mm} studding with nuts and washers. X
 - (g) Weatherproofing - The position was as stated in Minutes of 21.8.1990.
 - (h) Site - Mrs. Shelton had retired for the winter period.
 - (i) Mill Breast - Mr. Annett was not happy with same, having had an opportunity to partially inspect it. Mr. Annett has nailed sheet ply across the old breast beam, and thinks the weatherboarding should be stripped off as work progresses. Mr. Annett will have to order some more sheet ply and will attempt to recover the breast of the Mill.

(j) Wood Preservation and (k) Main Post - The position was still as in the Minutes of 21.8.1990.

(l) Mill parts - Mr. Bolton had the only governor left, which we would have to collect from him.

(m) Fire Extinguishers - Mr. Annett had called in Pyrotec to service the existing extinguishers which had been done at a cost of £98.34 to date. This was for servicing all the 4 extinguishers, of which 3 were water and 1 a dry powder one. Anti-freeze was put in the water ones and these will work at temperature of -6°C and the powder one at -10°C. It had been necessary to replace the 3 cartridges in the water extinguishers because they were out of date. These last generally for five years, and the youngest one we had was 1981, so all were replaced. In addition we needed 1 more water extinguisher on the bin floor of the Mill, then there would be a water extinguisher on each floor and the dry powder one in the roundhouse where there were the electrics and other items. There was a requirement for a water extinguisher and a dry powder extinguisher in the garage, and Mr. Annett proposed that 2 stainless steel water extinguishers and one powder extinguisher be purchased. We had received an offer of a second-hand dry powder extinguisher for £37.00 and this had been included in the sum of £98.34. The cost of stainless steel water extinguishers was £12. each more but the same would last indefinitely. The cost of these was £62.50 each, and we were offered a discount of 25%, with an additional cost of £10.50 each for anti-freeze. The price would be held until May 1991. It was agreed that the two extra extinguishers be purchased. The question of a Service Contract was then discussed, and it was proposed that we have a yearly contract, the cost of same being £1. per unit per visit, with a minimum charge of £10.00, plus costs of anti-freeze and parts if necessary. A discount of 25% would be given to us. It was agreed to have the Service Contract and the service to be carried out in November in each year.

6. FINANCE.

(a) Treasurer's Report - In Mr. Sandwell's absence the Secretary read a report which showed there was £65.01 in the Bank Account and £11,102.76 in the Building Society account. One reason for the low bank balance was the fact that £700.00 had been transferred to the Building Society account as agreed in the Minutes of 21.8.1990.

(b) Fundraising - The income from Hassocks Fayre had been £105.38, £52.69 of which had been paid to the Keymer Parish Council. The next event was the coffee morning in June 1991, and it was agreed that helpers for this could be arranged as a later date. The Secretary was requested to order more pens, and Mr. Gregory had produced a nice photograph of the Mill, which if acceptable in size, was to be sent to Noel Tait Ltd. for a limited edition.

7. ANY OTHER BUSINESS - The Secretary said that she would like thanks to the Chairman to be recorded for the photographs which he had supplied in the past year.

8. DATE AND VENUE of next meeting - This was agreed as Monday the 18th February 1991 at 99, Dale Avenue, Keymer, commencing at 19.30.

THERE being no other business the Chairman closed the meeting at 20.35.

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Chairman

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